AI Roadmap Checklist

• Define business goals & constraints

• List top repetitive workflows

• Map data sources & access controls

• Choose candidate tools (Copilot, ChatGPT, Power Automate, Custom)

• Estimate ROI & pick 1–2 quick wins

• Security guardrails & usage policy

• 90-day execution plan & owners

Placeholder PDF — replace with your designed checklist when ready.